

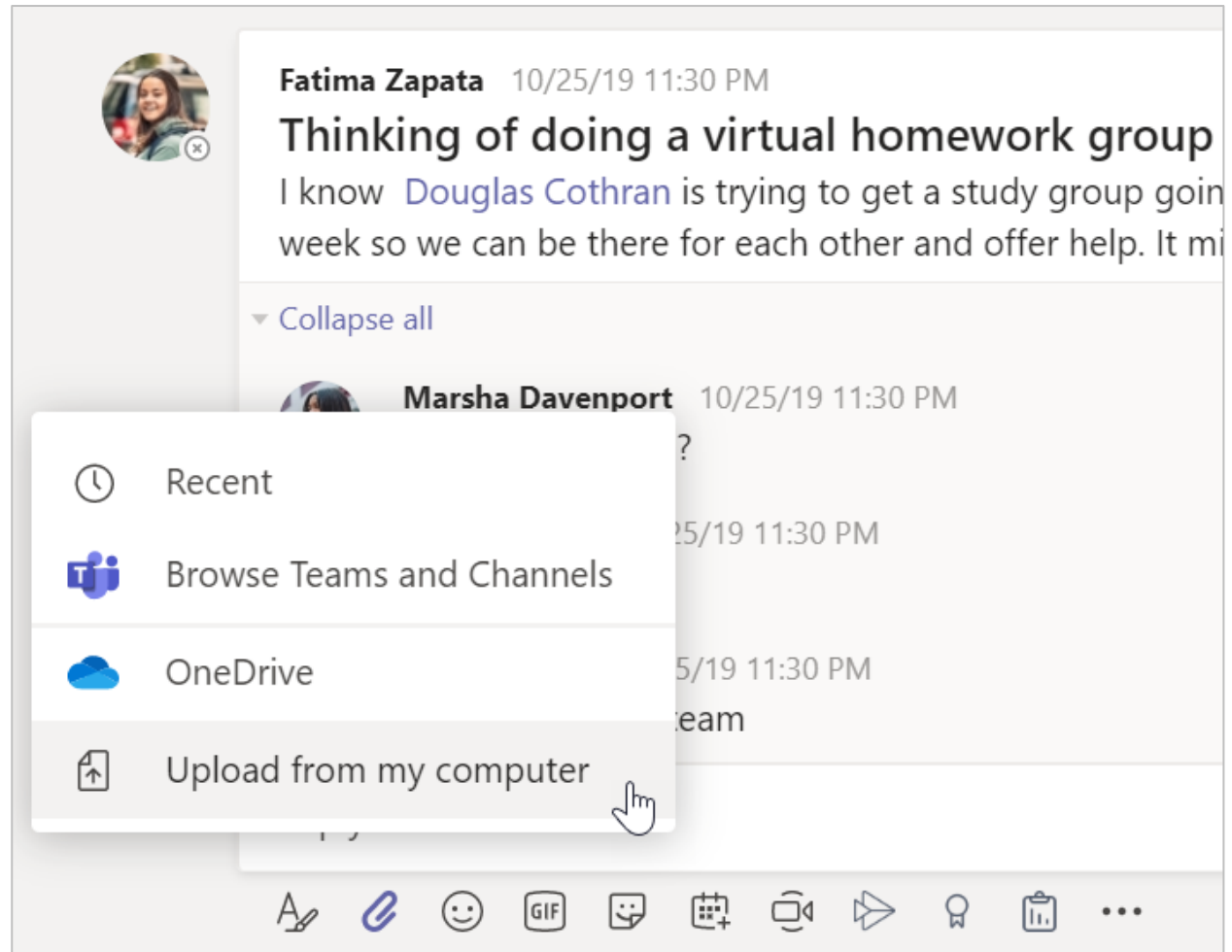


Share a file in a channel

1. In a new message or reply, click **Attach** .
2. Choose a file you'd like to share.
3. Include a message if you want, then click **Send** .




Find or create a file

See the files that you, your classmates, and your teacher have shared in a chat or a channel by selecting the **Files** tab.

While in **Files**, you can create a new Word, Excel, or PowerPoint document for you and your classmates to collaborate in.

Class Materials

In the **Files** tab of every class team's **General** channel, your teacher might add read-only resources to the **Class Materials** folder. Look here for important documents that can help you with assignments, projects, or just staying up to date on class expectations.



General

Posts

Files

Class Notebook

Assignments

Grades

+ New

↕

↶ Upload

↕






↺ Sync

🔗 Copy link

⬇ Download

+ Add cloud storage

General

	Name ↕	Modified ⬇ ↕	Modified By ↕
	Class Materials 📎		System Administrat...
	Stickers_SillySupplies_Crayon.png	October 25, 2019	Cara Coleman
	Introduction to Algebra (1).pptx	October 25, 2019	Cara Coleman
	Evaluate the expressions - Friday.docx	October 25, 2019	Cara Coleman